



After School Provision (Senior School) Policy

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Description: This policy outlines the Senior School's approach to after school clubs and activities.

OUR SCHOOL AIMS

- ❖ *To foster intellectual curiosity and a love of learning.*
- ❖ *To achieve high academic standards in a supportive but disciplined atmosphere.*
- ❖ *To equip pupils with the skills and knowledge to meet the challenges of our rapidly changing world.*
- ❖ *To instill an enthusiasm in interests and opportunities beyond the classroom.*
- ❖ *To support pupils' development of a sense of justice and an awareness of their rights and responsibilities as global citizens.*

1.0 AFTER- SCHOOL PROVISION

The following provisions are made for students after school at Lingfield College Senior School:

- Clubs and activities are run on and off site.
- The School Library is open until 5pm.
- A Homework Support club runs until 5pm on Tuesdays-Thursdays for invited pupils only.
- Between 5-6pm, students still on site will be required to work quietly in Room 2 under supervision.
- The School Office is staffed by a trained first aider until 6pm.
- The School building and site are closed from 6pm, unless an evening event is taking place.

2.0 SHUTTLE SERVICE

During the winter months (November – February), a shuttle service runs between the School and Lingfield station at 4.55pm for those students in after school activities.

3.0 EMERGENCY

In the case of an emergency if a parent is unable to collect their child by 6pm, the School Office should be contacted on 01342 832407.



4.0 COVID-19 PROVISION

4.1 During the Coronavirus pandemic we need to keep year groups separated. Each year group will have a separate location to go to after school which will be supervised. The students will be provided with a biscuit snack as the vending machine will be out of use.

Year group	Location
7	Library
8	Room 24
9	Room 10
10	Room 20
11	Room 2
12	Study Room
13	Lecture Theatre

- 4.2 Students are encouraged to be off-site by 5pm during the pandemic. Any student who has not been collected by 5pm should report to the main office so that they can be allocated a room to wait in until they are collected.
- 4.3 Homework support club will not run, any students requiring help should report to the locations above.
- 4.4 Students using the shuttle run bus must hand-sanitise upon boarding and wear a mask.

Last reviewed August 2020

Next review due August 2021