



Nursery Fees & Additional Information

(With effect from Autumn Term 2021)

Registration & Deposit

- Registration (non-refundable) £110
- Deposit £150

The offer of a place is secured by a completed registration along with the associated fee and deposit. The retaining deposit is non-refundable if a place is subsequently not taken up; the deposit is retained until the child has left the school.

Session Fees

Morning session	8.30am – 11.30am	£28.15
Morning session (lunch incl.)	8.30am – 12.30pm	£38.95
Afternoon session	12.30pm – 3.30pm	£22.70
Full day (lunch incl.)	8.30am – 3.30pm	£55.00
Extended day (lunch incl.)	7.30am – 6.00pm	£77.35
Wraparound care – AM (Breakfast incl.)	7.30am – 8.30am	£7.15
Wraparound care – PM (Dinner incl.)	3.30pm – 6.00pm	£15.20

Early Years Funding Sessions

Afternoon session	12.30pm – 3.30pm	Free
Full day (lunch incl.)	8.30am – 3.30pm	£38.95
Extended day (lunch incl.)	7.30am – 6.00pm	£61.30

Discounts

For those pupils attending 50 weeks per year, the following discounts apply: A 5% discount will be applied if a child attends 8.30am – 3.30pm, full time (5 full days) if not in receipt of EYE funding. A 10% discount will be applied if a child attends 7.30am to 6.00pm full time (5 full days) if not in receipt of EYE funding.

When three or more children from the same family attend the school at the same time, the third born child's fees attract a 10% discount off tuition fees only.

Early Years Funding

Lingfield College Nursery is a registered setting for Early Years Funding, and if your child is eligible, funding is available for up to 15 hours per week. This is offered for afternoon sessions daily from 12.30pm – 3.30pm. The rate of this award is set by Surrey County Council and is subject to change. Please note: Early Years funding accepted in Reception until the term after the child's 5th birthday. Please get in touch with us for more information on what funding may be available.

Payment Terms

Fee accounts are payable on or before the first day of each term unless arrangements have been made in writing to use the school's approved monthly payment scheme. School fees may be paid monthly using the School Fee Plan (Premium Credit) **or termly** by direct debit.

Notice

A full term's notice is required if a pupil is withdrawn from the school or a full term's fees in lieu of that notice become payable. Notice must be given before the end of the term preceding the term to which the notice relates.

Support

The school monitors the progress of children carefully. Should your child be referred for extra SEND support (Special Educational Needs), parents may be contacted to agree on targets.

Insurance

The school carries a comprehensive portfolio of general insurances. However, through the School Fees Protection Scheme, parents can insure for the recovery of fees during a pupil's absence due to sickness. There is also an insurance to provide for the continuing payment of fees due to the death of the principal breadwinner in the family. Details of both these supplementary insurances can be obtained from the Head of Finance. Parents should note that the school does not carry insurance for pupils' possessions, including clothing, whilst they are at school. Please ensure that your own insurance for items away from home is in place if you consider it appropriate, for example, to cover musical instruments, mobile phones, laptops etc.

Miscellaneous

The school reserves the right to alter or amend any sums quoted above to cover any unforeseen costs that may arise. The school's Trustees determine routine tuition fee increases and usually apply them from September in each year.

There are several financial schemes in the marketplace to assist parents in saving towards school fees. The school does not recommend any particular products in this area and would suggest that parents discuss the options with their financial advisors, insurance brokers or similar specialists.

Whilst attending Lingfield College, the Headmaster expects pupils and parents to be fully committed and supportive of the school, both in and out of school hours. Please be aware that, in every pupil's interests, **family holidays must be confined to the school's holiday periods.**

A full set of our terms and conditions are available on our website.

Late collection from Nursery after 6.00pm prompt will incur a charge of £20 to cover additional staff costs.