



# Lingfield COLLEGE

Lingfield College is a vibrant and successful 0–18 school, known for its warm community, excellent pastoral care and inspiring academic outcomes.

## Recruitment Pack

### Senior Laboratory Technician

September 2026

Closing date 9am on Friday 8<sup>th</sup> May 2026

*Inspiring Exciting Futures*



## Life at Lingfield

Lingfield College is a thriving independent day school for pupils aged 0–18, set on a green and spacious campus in the heart of Surrey.

As an all-through school, we offer a warm and welcoming environment where pupils grow with confidence from Nursery to Sixth Form.

We are proud of our grounded and friendly atmosphere - something visitors notice immediately. With around 900 pupils and 250 staff, our community is large enough to offer breadth and opportunity, yet small enough that every individual is known and valued.

At Lingfield, we believe education should develop the whole child. We encourage curiosity, confidence, kindness and ambition, supporting pupils to achieve their best academically while also nurturing their creativity, character and wellbeing.

All staff, both teaching and support, form part of a qualified and experienced team, united in a common goal: to inspire exciting futures for every Lingfield pupil.



Further information is available on the School's website  
[www.lingfieldcollege.co.uk](http://www.lingfieldcollege.co.uk)

See also the Muddy Stiletto's Schools Review  
[Click here for our review](#)



## Hello & Welcome

Welcome to Lingfield College, and thank you for your interest in joining our community. Lingfield is a vibrant, welcoming and forward-looking school where every colleague plays a meaningful role in our continued success and in the lives of our pupils.

Ours is a culture built on respect, collaboration and kindness. Staff work closely with one another, and with our pupils, to create an environment that is both ambitious and supportive. We equip our colleagues with the tools, training, and professional development needed to flourish in their roles, and we continue to invest in our facilities and digital strategy to enhance the experience for both staff and pupils.

Working at Lingfield is rewarding, purposeful and rooted in genuine community. Our 40-acre campus is set in the Surrey countryside, yet benefits from excellent transport links, with Lingfield station only a short walk away.

**Richard Bool & Luna**  
 Headmaster & Our Wellbeing Dog

# Senior Laboratory Technician

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**Department:**

Science

**Location:**

Senior School

**Contract:**

Full-time, term time plus 10 days

**Closing Date:**

9am on Friday 8<sup>th</sup> May 2026

**Salary:**

Competitive starting salary

## Role Overview

The role of Senior Lab Technician is a busy role, requiring a knowledgeable, organised individual, preferably with a science qualification, to coordinate all the appropriate resources for the smooth running of the Science department whilst adhering to all legislative requirements in relation to Health and Safety.



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*Working at Lingfield has been an amazing experience for me to not only develop myself professionally, but also build strong connections with colleagues across support departments and teaching*



Ellie,  
Marketing Assistant

# Role Description

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Here is an overview of the responsibilities and how they will be involved in the day to day running of the School

## General Responsibilities

- To co-ordinate the use of practical resources and facilities and provide assistance and advice in meeting the practical needs of the science curriculum, including liaising with teaching staff and support staff outside the department.
- To line manage two Lab Technicians ensuring fair distribution and allocation of work, performance management and contribute to the appraisal process in conjunction with the Head of Science.
- To ensure the maintenance of a healthy and safe working environment through;
  - Actively contributing to the assessment, monitoring and review of both health and safety procedures and practices through continuing professional development;
  - Providing technical advice and support on health and safety issues to teaching and trainee technical staff;
  - The safe treatment and disposal of used materials including hazardous substances and responding to actual for potential hazards;
  - The healthy and safe storage and accessibility of equipment and materials.
- To contribute to the design, development and maintenance of specialist resources and/or long term projects.
- To check, cleaning, maintenance, calibration, testing and repairing of equipment.
- To compile orders, source, costing and suggest economic alternatives to maintain stock levels.
- To keep up to date records of stock.
- Any other reasonable request made by the Head of Science to enable effective running of the Department.



# Person Specification

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It is expected that the successful applicant will have and can demonstrate the following.

## Candidate Profile

- Strong, resilient character with the ability to line manage effectively.
- Good interpersonal skills, ability to communicate appropriately with a variety of people.
- Ability to remain calm under pressure.
- Display commitment, loyalty and enthusiasm for the role.
- Have a confident, positive and flexible attitude.

## Experience, Knowledge, Skills

- Good general level of education.
- Formal Science qualification e.g. HNC, HND.
- Good level of technical expertise to support Chemistry lessons. Biology and/or Physics in addition would be an advantage.
- Line management experience desirable.
- Excellent organisational and planning skills.
- Effective written and verbal communication skills.
- Good ICT skills.
- Experience of working in a busy and pressurised environment.



# Let's Work Together



Hello, I am Cathryn, Head of HR. Please feel free to get in contact with the HR team if you need any support with any part of the application process.

Cathryn Marsden, Head of HR



Explore all our current vacancies at:

<https://www.lingfieldcollege.co.uk/i/work-with-us>

If you're considering joining Lingfield College, we're already delighted.

Ours is a community built on warmth, ambition and genuine collaboration — a place where people feel valued and where the work you do has real purpose.

If you're looking for a role that challenges you, supports you and allows you to make a meaningful impact, you may well find your next step here.



## How to Apply

- Please complete and submit the online application form available on our website. Applications are submitted through our online system.
- If you would like an informal discussion about the role our HR Team will be happy to help. [hr@lingfieldcollege.co.uk](mailto:hr@lingfieldcollege.co.uk)
- Please also complete the Equal Opportunities Monitoring form, which will be separated from your application on receipt.



## Further Information

To see more information in regards to our recruitment and applicant policies. Please head to our website or scan the following QR code:



Any queries to:  
[hr@lingfieldcollege.co.uk](mailto:hr@lingfieldcollege.co.uk)

Lingfield College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

We are equally committed to equality, diversity and inclusion. We welcome applications from all suitably qualified candidates and provide a supportive working environment where every individual is treated with fairness, respect and value.

## Our Good Schools Guide Review



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All talents are celebrated and opportunities across subject areas mean everybody finds their thing.

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Understand firsthand what it is like being a member of our school community from this independent publication. The review is an objective and impartial perspective on life at the school giving you an insight into our key areas.



Lingfield College provides a generous package of benefits to support, reward and care for our staff. These are just a few of the advantages of being part of our community.



### Location

Easy access from Surrey, Sussex and Kent, with good transport links.



### Free Lunches

Hot meals with veggie options, plus salads and soup. Tea, coffee and subsidised breakfast items provided.



### Health Plan

Access to Level 1 Unum Health Plan, with the optional upgrades available



### Pension Scheme

Employer contribution scheme.



### Parking

Free car parking is available.



### Fee Remission

Reduced term fees for staff with a child at the school.



### Development

Strong commitment to CPD, coaching and career progression.



### Sports Facilities Access

Free access to our fully equipped on-site gym



### Social & Wellbeing

Exclusive staff social events from crafts, yoga, Theatre trips and more



### EV Car & Bike Scheme

Cycle to Work and Electric Vehicle schemes.



### Employee Assistance Programme

Confidential support accessible when staff need it most.



### Staff Rewards

Access thousands of discounts and perks through the Reward Me Now app.



## Directions at a Glance

### Arriving via M25

- Exit at Junction 6 → A22 south towards East Grinstead / Lingfield Racecourse.
- At Blindley Heath, turn onto B2029 towards Lingfield
- Continue through Lingfield; at both mini roundabouts, take the first exit.
- Prep School: Continue past the main entrance to the Racecourse; the Prep School entrance is on your left.
- Senior School: Continue under the railway bridge, then left into St Piers Lane.

### Arriving from Edenbridge

- Take the B2028 towards Lingfield.
- Senior School: Turn right into St Piers Lane, before the railway bridge.
- Prep School: Continue under the bridge, then turn right into the entrance.

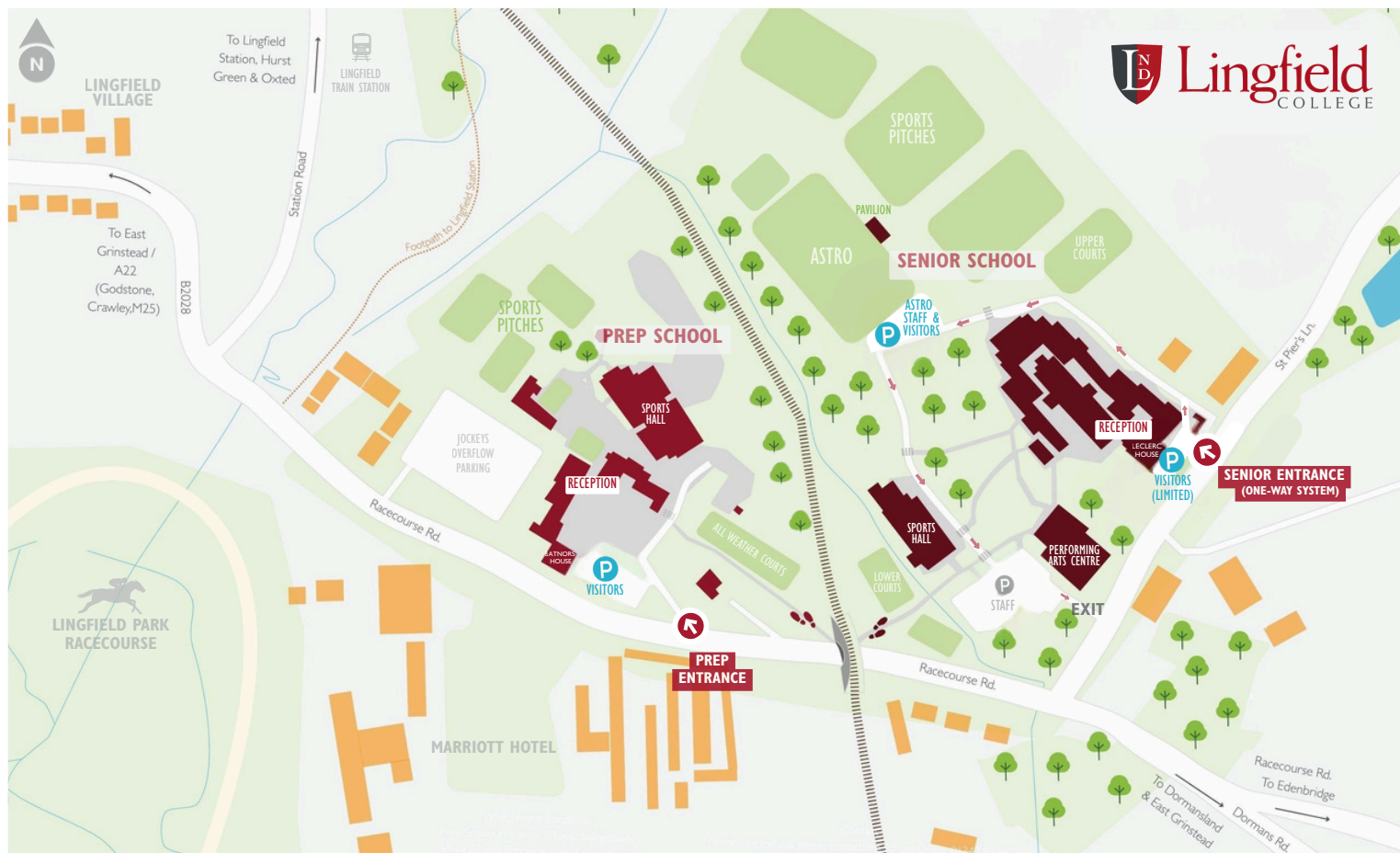
## Parking & Arrival Steps

### Prep School

- When the gates are closed, please press the call button on the left-hand side and a member of staff will open them for you.
- Park in the Visitors' car park on your left.
- Once parked, head through the archway and turn right at the wooden gates to the Prep School Office.

### Senior School

- Limited visitor parking is available in front of Le Clerc House.
- If this is full, follow the one-way system to the Astro parking.
- Report to Reception, in the main building.



### SAT-NAV Postcodes

Prep School: RH7 6PH  
Senior School: RH7 6PN

### What3words Locations:

Prep School Entrance: ///cooks.being.tower  
Senior School Entrance: ///rent.ca.res.dinner

### Contact:

If needed on the day, please contact the School Office: 01342 832407

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*The support staff and my team at Lingfield College have been incredibly welcoming and made the transition smooth and enjoyable. My team is friendly and open to new ideas, my line manager has been fantastic in guiding me, and the positive working environment make it a pleasure to come to work*



*Inspiring*  
Exciting Futures



Lingfield  
COLLEGE

Prep School & Nursery  
Racecourse Road, Lingfield,  
Surrey, RH7 6PH

Senior School & Sixth Form  
St. Pier's Lane, Lingfield,  
Surrey, RH7 6PN

Telephone: 01342 832407  
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