

Scholarships & Awards - Terms and Conditions

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1.0 INTRODUCTION: GRANT OF SCHOLARSHIP AND AWARDS

1.0 Scholarships and awards are granted at the discretion of Lingfield College and may take the following forms:

- **Scholarship** – recognising exceptional ability or potential in Academic, Sport, Music, Drama or Art.
- **Award** – recognising talent, effort or promise where full Scholarship criteria are not met.
- **Means-Tested Financial Assistance (MTFA)** – financial support which may be combined with a Scholarship or Award (see Financial Assistance Policy for details).

Scholarships and Awards are available across the School, with expectations and structures reflecting the age and stage of the pupil.

Scholarships and Awards recognise ability and potential. Means-Tested Financial Assistance is assessed separately and is based on financial need in accordance with the Financial Assistance Policy.

2.0 EXPECTATIONS OF THE PUPIL

Scholars are expected to uphold the values of Lingfield College and demonstrate commitment, engagement and positive conduct appropriate to their age and stage.

2.1 Scholarship and Award holders are expected to:

- Maintain high standards of conduct, attendance and effort.
- Act as ambassadors and role models for their discipline and the wider school.
- Play an active and committed role in School life.
- Support school open events.



- Attend all Scholar sessions unless prior permission has been granted.

2.2 Expectations by Stage

Expectations increase as pupils progress through the School.

- In the Prep School, the focus is on participation, enthusiasm and developing confidence.
- In the Senior School and Sixth Form, greater commitment, independence and leadership are expected.

These staged expectations underpin the discipline-specific commitments outlined below.

2.3 Discipline-specific commitments:

The following discipline-specific commitments apply only to Scholarship and Award holders in the Senior School and Sixth Form.

- **Academic Scholars** – attend Scholars' events, complete extended academic work and, in Sixth Form, undertake the EPQ
- **Sport Scholars** – attend all training sessions and fixtures (including Saturdays where required), participate fully in competitive sport and represent the School
- **Art Scholars** – attend specialist Art Scholar sessions, contribute to exhibitions and support the wider artistic life of the School
- **Music Scholars** – participate fully in concerts, ensembles, trips and masterclasses
- **Drama Scholars** – commit to rehearsals, productions and Drama Scholar workshops.

3.0 CONTINUATION OF SCHOLARSHIPS AND AWARDS

Scholarships and Awards are granted with the expectation that pupils will continue to demonstrate the qualities for which they were awarded, with increasing expectations as they progress through the School.

3.1 Prep School Scholarships & Awards

Prep School Scholarships and Awards:

- Are typically awarded in Year 5
- Continue through to the end of Year 6 at the value specified at the time granted, subject to ongoing positive engagement and commitment

In the Prep School, scholarships are awarded in Academic, Sport and Music

3.2 Prep To Senior School Transition

Prep School Scholarships and Awards conclude at the end of Year 6.

Pupils wishing to be considered for a Scholarship in the Senior School (Year 7 entry) are required to apply for a Senior School Scholarship during the autumn term of Year 6. Applications are assessed in line with the Senior School criteria and may carry a different value.

The expectations of Scholars increase as pupils move into the Senior School, and the School reserves the right to amend or withdraw an award where expectations are not met.

Pupils who do not apply or are unsuccessful for a Senior School Scholarship at Year 7 may choose to apply at a later entry point, typically Year 9.

3.3 Senior School and Sixth Form Scholarships and Awards

Scholarships and Awards are granted on the understanding that the holder will remain at Lingfield College until the end of Year 13 (see Section 5 for repayment terms if a student leaves earlier).

- **Academic Scholarships**



Academic Scholarships awarded in the Senior School (Years 7–11) automatically continue into the Sixth Form, subject to continued academic performance and commitment.

Existing holders do not need to reapply.

Entry to a Sixth Form Academic Scholarship is awarded based on subject specific strengths and academic potential. Applicants are generally expected to be aiming for top grades in their intended subjects or closely related fields.

- **Academic Awards**

Existing holders will retain their Award into the Sixth Form unless they choose to apply for an Academic Scholarship.

Where a student achieves 60 GCSE points or above from their best seven subjects, the Headmaster may, at his discretion, grant an Academic Award.

3.3 Subject-Specific Conditions

Continuation of Scholarships and Awards may be conditional on subject choice:

- Sport – continues to Year 13, provided Scholar standards are maintained. There is no GCSE or A Level requirement.
- Music – Scholars are expected to take GCSE Music. Where GCSE Music is taken, the Scholarship or Award will continue to Year 13, subject to Scholar standards being maintained. Continuation into Sixth Form is also dependent upon passing ABRSM Grade 5 Theory (or equivalent) by the end of Year 11. There is no A Level or BTEC Requirement.
- Drama – Scholars must take Drama at both GCSE and A Level for the Scholarship or Award to continue.
- Art – Scholars must take Art at both GCSE and A Level for the Scholarship or Award to continue.

4.0 OBLIGATIONS OF THE PARENTS

Parents are expected to:

- Support their child in fulfilling Scholar obligations
- Ensure attendance at required events, rehearsals and activities
- Treat staff, pupils and the wider School community with respect
- Uphold the values and reputation of Lingfield College
- Maintain the confidentiality of the Scholarship or Award (see Section 6)

5.0 FEES AND REPAYMENTS

The School may, at its discretion, offer either a Scholarship or an Award.

5.1 Remission Values

- Academic Scholarships:
 - Prep School: 10% | Award: 5%
 - Senior School: 20% | Award: 10%
 - Sixth Form: 30% | Existing Award Holders: 15%
- Music Scholarship
 - Prep School: 10% | Award: 5%
 - Senior School: 20% | Award: 10%
- Sports Scholarships
 - Prep School and Senior School: 10% | Award: 5%
- Art & Drama (Senior School only)
 - 10% | Award: 5%



Pupils may apply for multiple scholarships or awards. The combined value of which is capped at 20% (Prep School), 20% (Senior School), 30% (Sixth Form). Any additional Scholarships or Awards are honorary.

5.2 Conditions

Scholarships and Awards apply to tuition fees only and do not cover lunches, trips or other extras.

5.3 Repayment

- Senior School Scholarships and Awards are granted on the understanding that the pupil intends to remain at Lingfield until the end of Year 13.
- If a pupil leaves the School at the end of Year 11 or earlier, the full value of the Scholarship or Award received to date, including any applicable VAT, will be repayable. No fee remission will be applied to the final term's fees.
- Repayment applies only to Scholarships and Awards and not to Means-Tested Financial Assistance.

5.4 Optional Donation

Families may choose to donate part or all of their fee remission to support The Lingfield Foundation. This is entirely voluntary.

6.0 CONFIDENTIALITY

All arrangements for Financial Assistance are strictly confidential between the School and the family. The value and term of any Scholarship must not be shared outside the immediate family. Any breach of confidentiality may result in the withdrawal of support (see Financial Assistance Policy for details).

- Scholarships and Awards may be acknowledged more openly within the School community (e.g., in programmes, publications, or celebration events). However, the financial value will never be disclosed.
- The School may also celebrate Scholars' achievements in marketing, publicity and communications; this will always be in line with existing parental permissions.

7.0 WITHDRAWAL OF THE AWARD

The School's expectation is that Scholarships and Awards will continue.

- Where concerns arise, the School will discuss these with parents and confirm in writing the required action.
- The Headmaster will set an improvement period. If sufficient progress is not made, the Award will be withdrawn at the beginning of the following term.
- A Scholarship or Award may also be withdrawn by written notice if, in the opinion of the Headmaster, the pupil or parent fails to meet the obligations and standards set out in this document.

8.0 MEANS TESTED FINANCIAL ASSISTANCE

- Holders of Scholarships or Awards may apply for Means-Tested Financial Assistance (MTFA) if additional financial support is required.
- MTFA is administered in accordance with the Financial Assistance Policy.
- To request more details and an MTFA Application Form parents should contact the Director of Finance & Resources at finance.resources@lingfieldcollege.co.uk

These Conditions may be reviewed and updated from time to time, in line with School policy.